

Main Identity

From: "Valerie Larck" <larck@one-eleven.net>
To: "Alan E. Duncan" <aeduncan@comcast.net>
Sent: Tuesday, December 10, 2002 7:37 PM
Subject: school assignments (Tammy)
Dear Alan,

Tammy French asked me to write to you and tell you how Joc's school prepared his lessons while in Poland. I hope this will help you and your son with his school. I am Joc's one-on-one aide and have been with him for 8 years. I have had the pleasure of working with a great school district that believes every child should have the quality education that they deserve. You may use anything in this letter on your web site if it will help other kids. As Joc's aide I have had the pleasure of watching a loving toddler grow into a caring young man! He is so determined to walk and fit in with his friends that nothing will stop him! Joc's attitude is just one reason that our school makes adjustments in school work so that we can help him achieve his goals. We are very proud of him and his determination on this great journey in his life!

When the student and parents told our school about this trip to Poland for therapy our school teachers started preparing lesson plans to be taken with the student. The teachers made the lesson plans for the 4 weeks that the student would need. The teachers knew that the lessons that were being sent over could change but the student should be able to return to school and resume classes as if he or she had been at school the whole time. Once lesson plans were made I took all books and assignments and made copies of each assignment that the student would need. The hard back books and workbooks were copied for each assignment. All worksheets were copied for the 4 weeks that the student would be gone. All of these copies were then punched to go into a 3-ring binder. The binder was divided into the 4 weeks that the student would be gone and these were dated. All work was looked at and adaptations to each assignment were made as necessary (these are done according to the IEP of the student.) Spelling tests are done on the computer and e-mailed back to the school each week. All other work is to be turned in upon return to school. All of this sounds like extra work for just one student but only takes about 3 hours to do if done in one day! If the student has a one-on-one aide that is the job of the aide, to make the copies and bind them for the student. Any work not able to be completed while in Poland is made up when student returns. Our school's science is done on the TV (Windows on Science) so the student will have to do all lessons for this subject will be done upon student's return to school.

Hope this helps! Any questions you can e-mail them to me and I will be happy to answer them if I can.

Sincerely,
Valerie Larck